

Prison Relocation Committee – DRAFT

Committee	Prison Relocation Committee
Date	Wednesday, June 26, 2012
Time	9:00 a.m. – 12:00 p.m.
Location	Senate Room 210, State Capitol
Members Present	Lane Summerhays – Chairman, Camille Anthony – Citizen, Darrell Smith – Mayor of Draper City, Judy Atherton – Judge, Ben McAdams – Salt Lake County Mayor, Leland Pollock - Garfield County Commissioner, Sen. Jerry Stevenson, Sen. Stephen Urquhart, Rep. Eric Hutchings
Members Excused	David Luna – Citizen, Rep. Brad Wilson
Staff	Mike Mower, Deputy Chief of Staff, Dave Walsh, Budget and Policy Analyst, Shannon Simonsen, Administrative Assistant, Alan Bachman, Assistant Attorney General
Visitors	
Agenda Item	Welcome and Call to Order – Lane Summerhays, PRADA Chair
Notes	Lane Summerhays called the meeting to order. An attendance roll was passed around.
Agenda Item	Discussion and approval of June 12, 2013 minutes
Notes	Chairman Lane Summerhays asked that we postpone the approval of the 06.12.2013 PRADA minutes until the next meeting so all committee members can have time to go over the minutes before approval.
Agenda Item	Review of prison tour-Lane Summerhays, PRADA Chair
Notes	<p><u>Sen. Stevenson:</u> The prison tour was an eye-opening experience. The prison is often out of sight out of mind...we need to think more of these things. If we're serious about moving the prison we need to know what "State-of- the- art" is. We need to know what the possibilities are and look into technology and what it can do for us. We need to know what other states have found regarding optimum efficiency. We have a group of people working at the prison who are dedicated to best practices and that will aid us well as we go through this process. We need to look at improving areas that are maybe less expensive to the state.</p> <p><u>Judge Atherton:</u> The opportunity to see the prison and the different prison models and level of security was extremely beneficial. Are there alternatives? We need to look at different corrections models. It gives us this opportunity to look at things anew. I agree with much of what Sen. Stevenson expressed.</p> <p><u>Mayor Smith:</u> I have volunteered at the State Prison a few times before but it has been a long time since I was a volunteer. How much could we or would we improve things with a more modern facility like Gunnison. They prepare 12,000 meals a day out there. How much more improvement and cost savings they could have if they had more warehousing and refrigerator space. We need to continue to look outside the box.</p> <p><u>Lane Summerhays:</u> There are different levels of security needed for the different populations. We need to meet the individual population's needs. I was impressed with the drug treatment programs that are offered at the prison. Inmates that complete drug treatment have a much lower recidivism rate. Shouldn't we also review the judicial system and what determines who goes to prison? This is a once in 70 year event. We need to be careful and not rush ourselves. We need to do the right thing in the right time. There needs to be a master plan for the state to make the whole system work better. We don't need to rush this process. We need to make sure</p>

we're doing the right thing at the right time that will save the state millions of dollars.

Sen. Stevenson: The thing that struck me as we visited the prison is that we don't get the maximum benefit to where the prison is located. The foot print that would be affected by relocating the prison is much greater than the 692 acres that the prison is located on.

Rep. Eric Hutchings: What does re-entry look like? What do we need to do to coordinate with counties, cities, and communities to make this possible? CCJJ has done in depth studies. Its complex but I think we are ready to do something. If there is only one option that's what we get. We need to take a look at whether that is the best option and what we can do help with re-entry.

Commissioner Pollack: It costs \$28,000 per year, per inmate to house an inmate in prison. Programming is a big part of corrections. If it's not done correctly the inmate will go back to prison. What is the social and monetary cost to the state if we don't get it right?

Camille Anthony: We talk about the judiciary and how we put people in prison and we talk about putting them back into the community. We are making recommendations to release these people back into society with the hope that they have completed rehabilitation. There are three key factors: many of them have a lack of education- no high school diploma, no job or haven't worked and suffer from some type of addiction. If we are able to use the work of CCJJ and the Substance Abuse Council, we can then address the three factors which will allow savings down the road to the state.

Next Meeting **Review of key documents from first PRADA committee-Dave Walsh, Shannon Simonsen, staff**

Notes:

Shannon Simonsen: Many have expressed concern about not getting meeting notices. If you go to the Utah Public Notice website. <http://www.utah.gov/pmn/index.html> . Under Government select State, Under Entity select Governor's Office, and Under Public Body select Prison Relocation Authority Committee. There you can click on any of the notices and on the right hand side of the page you see a title that says "Subscription options" click on email and below fill out your name and email. A confirmation email will then be sent to you. Follow the instructions of the email and you will get a notice anytime a meeting agenda has been posted as well as audio of the meetings minutes.

Also, if you go to the Utah Boards and Commissions <http://www.utah.gov/governor/boards/> page and on the right hand side of the page select "All Boards" then scroll down and find Prison Relocation Authority Act. Select that link and it will take you to the boards' page where you will find a list of all the members. If you click on the link that says "website" that will take you to the website where you will find all the PRADA 1.0 Board Minutes and handouts as well as the current PRADA 2.0 committee's agendas, minutes and handouts. I will update it as the minutes are approved and the meetings are held.

Dave Walsh: Dave reviewed the following key documents from the PRADA 1.0 committee and responded to questions from the committee. During this discussion members of the committee developed a list of issues that should be considered if the Draper Prison is relocated. (See Attachment A)

- Tab 1- Membership of previous PRADA committee , agendas and minutes from past meetings-Jan-Dec 2012
- Tab 2- Feasibility of Relocating Utah State Prison-2005 Wikstrom study-1-27-12
- Tab 3- Executive Summaries of 2005 and 2009 Wikstrom studies 3-16-12
- Tab 4- Inmate transportation information and Draper Prison life cycle 4-2012
- Tab 5- Cluster strategy and map of Draper prison by housing unit, bed count, and building life remaining
- Tab 6- Utah State Prison relocation operational savings opportunities and Utah State

	<p style="text-align: center;">Prison volunteers-8-24-12</p> <ul style="list-style-type: none"> • Tab 7- Guiding principles for the solicitation for prison relocation 9-28-12 • Tab 8- Questions asked in Request for Information (RFI) and summary of answers submitted • Tab 9- Letter to Governor Herbert reporting findings of PRADA committee dated 1-7-13 • Tab 10- History of construction/capital Improvements-Utah Department of Corrections (UDC)-FY 1990-2012; Capital improvement funds for UDC-FY 2009-FY2014; Deferred Maintenance UDC
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Agenda Item	Discussion by Committee members regarding how due diligence can be achieved by the new PARDA Commission
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Notes	<p><u>Lane Summerhays</u>: We need to develop list of issues and decide how we can go about getting people and information we need to help up make a decision. This isn't a process that can be rushed. Interest rates are rising and construction costs are going up but the value of the land is also going up. There are offsets. The worst thing would be to rush into a decision.</p> <p><u>Mike Mower</u>: Everyone needs to tour the state prison, as many as possible need also tour the Gunnison Prison, county jails, and an out-of-state prison which is considered to be state-of-the art. We need to know what we already have. So we all feel comfortable and have seen what we have.</p> <p><u>Rep. Hutchinson</u>: We need to have what were looking for before we sit down and tell people to do a RFP. If we don't know what we want we need to start breaking down and prioritizing.</p> <p><u>Sen. Stevenson</u>: We need to build upon what PRADA 1.0 did and go from there. Let's not redo the process.</p> <p><u>Mayor McAdams</u>: I find myself leaving this meeting with more questions than answers. The last meeting we talked about posting a RFP for a staff person. I wonder if we would rather have more options and expand the request to include consulting groups and numerous individuals who can provide us the information and service we need.</p> <p><u>Mayor Smith</u>: We need to find out what is working and being done well? What needs the most attention? Are things that we are going to need to learn more about? <u>Lane Summerhays</u>: Going back to Mayor McAdams comment. Perhaps we could get some consultants who could do the due diligence we need to get the questions we have answered.</p> <p><u>Camille Anthony</u>: PRADA 1.0 was a success. They issued an RFI and there is interest and some ability to move this forward. What that looks like we don't know and where we go from here is part of our job. I would like to be able to get an independent assessment as to what information is accurate and validate that from an economic aspect, as well as get more of an update to what is relevant today. I would suggest doing an RFP for the professional support.</p> <p><u>Lane Summerhays</u>: Two ways we could do this. One by issuing an RFP and second by a sole source.</p> <p><u>Alan Bachman</u>: We could work with the Division of Facilities Construction Management (DFCM) or the Division of Purchasing to prepare a small business contract for up to \$100,000.</p> <p><u>Rep. Hutchings</u>: We should break it off in pieces and then make decisions as we go instead of all at once at the end of the process. Prioritize the process.</p> <p><u>Mike Mower</u>: We issued a job notice for an Executive Director and had maybe 15 people respond with varying skill levels. Is the decision now that we rescind the job application and come up with a different one for a full time clerical position? We can then bring in a consultant to do the research work.</p> <p><u>Lane Summerhays</u>: We can go back to this list and look at breaking it into pieces and prioritizing the work. Do we want to send that list out or make a decision with what we have now?</p>
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	<p><u>Lane Summerhays</u>: Motion by Camille Anthony to rescind the Executive Director position and wait for a later date to hire this position. Motion was seconded by Mayor Darrell Smith. All committee members voted in favor of the motion. Motion by Rep Hutchings that we request that a well qualified administrative staff be located to help the commission. The motion passed unanimously.</p> <p><u>Rep. Hutchings</u>: Suggest that we bring experts in on topics. We need to bring people in for their unbiased opinion and for the set topic only.</p> <p><u>Judge Atherton</u>: What should programing look like? We need to address best practices and look into what a better system would look like.</p> <p><u>Lane Summerhays</u>: Let’s invite Prison officials to our next meeting to present their needs, best practices and help to answer questions that we need to ask. We should send out list and add to it and make suggestions and keep a list rotating. Then we can prioritize the list and take a look at what experts we want to bring in. I would also suggest that between now and then as many as can get to Gunnison and county jails for tours.</p> <p><u>Commission Pollack</u>: I would like to recommend that we spend some time on county option. Zion's Consulting firm has conducted research on what the counties have to offer and the cost of construction in county jails. There is a strong desire in being educated in programming and what they are doing. The daily cost of a having a prisoner in the state prison is \$79 dollars a day. The cost of having a prisoner in the county is \$47 a day. If you increase the number of inmates the capital costs go down. Currently 20 counties contract with the state to house state inmates. Salt Lake County does not have a jail contract with the state. The county option right now accepts level 3, 4, and 5 inmates.</p> <p><u>Camille Anthony</u>: Requests that the prison in their presentation discuss a little about the counties and their relationship with them and housing prisoners. We could not have one without the other. We need to educate the committee on the process of using counties to contract with the state to house state inmates. Camille requested that the items from the RFI that was issued by PRADA 1.0 be added to the PRADA list of things to consider if the prison is relocated.</p> <p><u>Rep Hutchings</u>: We need to be able to answer the why. We need to have understanding of current prison and jail capacities. We as a committee need to be able to answer to the public why it’s so important that we do this. We need to have a clear understanding of what our current resources look like. We need to know how we can manage our inmate population in state prisons and county jails.</p>
Agenda Item	Procedures for requesting reimbursement for travel expenses and general budget information, Sandy Naegle, Financial Manager, GOMB
Notes	The budget for this board is paid through the Governor’s Office of Management and Budget. You don’t have to be reimbursed if you’re on this board. Fill out your name and address and we will calculate travel costs (\$60 if the meetings are 4 hours or less \$90 if they are more). Board members should give their reimbursements to Shannon and we will make sure it gets processed.
Agenda Item	Possible agenda Items for next meeting, set future meeting dates
Notes	Next PRADA Meeting will take place on Wednesday, July 31st 9 am - 12 pm (noon) Senate Building 210
Agenda Item	Adjourn
Notes	Camille Anthony makes motion to adjourn. Seconded by Sen. Stevenson. All approved.