

Minutes of the Meeting of the Utah Privatization Policy Board
Thursday, August 13, 2009 10:00 a.m.
Room 3150, State Office Building
Salt Lake City, Utah

Attendees

Senator Brent Goodfellow, Jim Kesler, Steve White, Steven Dickson, Tanya Henrie, Kent Beers, Tracey Stevens

Excused

Ted Boyer, Robin Riggs, Kerry Casaday, Representative Hunsaker, Gregory Stauffer, Kimberly Jones

Visitors

Steve Densley, Curtis McCarthy, Royce Van Tassell – Utah Tax Payers Association, Matthew Piccolo – Southerland Institute

Welcome and Introductions

Senator Brent Goodfellow, Chair, conducted the meeting.

Approval of Minutes:

Steven Dickson made a motion that we approve the January 22, 2009 and the April 22, 2009 minutes. Tanya Henrie seconded his motion and the minutes were unanimously approved.

The Board Will Vote on the Survey to be Used to Create an Inventory of Activities of the Agencies in the State in Accordance with Utah Code 63I-4-301

Tracey Stevens passed out four handouts: A Commercial Activities Findings from 1999 for the State of Virginia, A Memo from the Southerland Institute to Tracey Stevens form Matthew Piccolo entitled Guidelines for Inventory of Government Activities, A sample of a Public/Private Performance Analysis Submittal form Virginia, A sample survey she created.

After a discussion with the board Tracey Stevens summed up what the board would prefer on the survey that would go out to the state agencies.

At the beginning of the survey where we have some background there would be some stronger language so rather than with accordance with senate bill 75 Tracey will add some language that indicates that In accordance with senate bill 75 you are statutorily required to respond. We would like them to explain their answers after each question so there will be a specified drop down box. Tracey will also draft a question asking if it will impact the contribution of federal funds. In the summary we will add an additional section where they can add comments about the survey. The survey will be beta tested with the Department of Administrative Services. There will also be a draft cover letter sent to the board for their approval and then sent to department heads before the survey is sent out. There will also be a deadline for the survey to be completed. There is a way of tracking who has responded to the survey and an option to send out reminders to those that have not completed the survey.

Steve White made a motion that we adopt this survey as amended and discussed in prior conversation. Jim Kesler seconded his motion and it was unanimously approved.

Next Meeting

The next meeting will be held on September 17, 2009 at 10:00 in the Purchasing & General Services Conference Room