

**Minutes of the Meeting of the Utah Privatization Policy Board**  
**Tuesday November 24, 2009 10:00 a.m.**  
**Room 3150, State Office Building**  
**Salt Lake City, Utah**

**Attendees**

Senator Brent Goodfellow, Representative Fred Hunsaker, Randy Simmons, Steve White, James Kesler, Gary Nielsen, Steven Densley, Curtis McCarthy, Steven Dickson, Ted Boyer, Kent Beers

**Excused**

Tanya Henrie, Robin Riggs, Kimberly Jones, Kerry Casaday, Chris Buttars

**Visitors**

Ryan York, Todd Losser

**Welcome and Introductions**

Senator Brent Goodfellow, Chair, conducted the meeting.

**Approval of Minutes:**

Steven Dickson made a motion that we approve the September 17, 2009 minutes. Curtis McCarthy seconded his motion and the minutes were unanimously approved.

**Review of DAS Survey Results**

Kent Beers gave the board three handouts. They were entitled Department of Administrative Services Privatization Policy Board Survey, Service Plan of the Division of Administrative Rules, and Service Plan of Fleet Operations. Mr. Beers used State of Utah Purchasing as an example. A motion was made by Steve White to approve the test document as the format we would use for the survey and also attach the DAS survey as an example. Gary Nielsen seconded his motion and it was unanimously approved.

**Discussion of Research Analyst Position**

Kent Beers said that loosing Tracey Stevens coupled with the Governor's Office asking that we cut 5% from our budget which caused one of our technicians to take another job, our staff is shrinking meaning that if the cuts go beyond 5% which they very well could and we have to loose another purchasing agent there is no way this agency can provide staffing for this research analyst position. Currently in our budget there is \$45,000 in lapsing funds. Mr. Beers requested from the Governor's Office of Planning and Budget that we be allowed to retain that money. What we are asking is to be able to keep this money just to hire a technician to keep the collection of the data part of this project going over the next year. Then later when we do get some funding down the road for a research analyst we can direct them to the different agencies and get the cost analysis. We will know in about three weeks if GOPB will honor our request to keep the \$45,000. After the temporary employee sends out these surveys then we will either need to hire a firm or a research analyst to finish the project. Senator Goodfellow said he would be willing to sit down with who ever he needed to from the Governor's Office to see if we can make this happen.

Ted Boyer made a motion that we approve the Privatization Policy Board Survey and attachments and that we pursue trying to get the money to hire a technician to send out this survey and gather the information needed. Jim Kesler seconded his motion and it was unanimously approved.

**Next Meeting**

The next meeting will be held on January 19, 2009 at 2:00 in the Purchasing & General Services Conference Room