

Checklist for McAllister Fund Application

<input type="checkbox"/> 1. Complete application cover sheet
<input type="checkbox"/> 2. Updated pre-application form (Review the original pre-application to see if any information has changed or new information needs to be added.)
<input type="checkbox"/> 3. Project site map (If possible attach a legal description of the parcel)
<input type="checkbox"/> 4. Project budget (Show all sources of funds, amounts and all expenditures)
<input type="checkbox"/> 5. Appraisal of the Conservation Easement value or full value, if this is fee title acquisition
<input type="checkbox"/> 6. Conservation Easement (If available - required before funds can be issued)
<input type="checkbox"/> 7. Letters and resolutions of support from local governments (Include city, town, county, special service districts, local legislators, others. Refer to <i>McAllister Fund Defining Principles</i> for further guidance.)
<input type="checkbox"/> 8. Project Narrative (10 pages or less. Refer to <i>Application form and Eligibility Requirements for Grants and Loans and Evaluation Criteria</i> , Part VII.)
<input type="checkbox"/> 9. Project Time Line
<input type="checkbox"/> 10. Phase I Environmental Assessment (If one has not been done, it will be required before funding)
<input type="checkbox"/> 11. IRS letter (If applicant is a 501(c)(3) organization)

Please **send 20 copies** of the completed application.

Application deadline is **June 25, 2004.**

Send Applications to:

**Governor's Office of Planning and Budget
Attn: John Bennett
116 State Capitol
Salt Lake City, Utah 84114**

If you have questions or would like further information, contact us at (801) 538-1027, email jbennett@utah.gov or fax (801) 538-1547.

Our web site is: www.qualitygrowth.utah.gov